Dear HR Team,

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, understand and agree that on account of the current **Covid-19 crisis in India**, I am being on-boarded by Capgemini Technology Services India Limited (“Company”) **virtually**.

I hereby confirm my acceptance of the terms and conditions of the **offer letter** as received from the Company and attached herewith.

I agree and commit that I shall do all steps necessary and as mandated by Company (including the mandatory submission of signed hard copy of the offer letter as issued by the Company along with signed mandatory statutory forms) to enable my in-person joining upon expiry of the Covid-19 crisis in India and/or as per the direction of the Company, whichever is earlier.

I understand and agree that my date of joining remains \_\_\_\_\_\_\_\_\_\_\_\_ (date of virtual joining) and in the event of conflict, the date of virtual joining shall be deemed to be the joining date.

Further, I understand and agree that I shall be personally responsible to ensure submission of the **all documents including statutory forms to the Company** as per the directions of the Company and any non-compliance would lead to appropriate actions being taken by the Company.